Generic Procurement Process: Main Elements

```
                        ┌─────────────────┐
                        │ Define business │
                        │      needs      │
                        └─────────────────┘
                                 │
┌──────────────────┐    ┌─────────────────┐    ┌──────────────────┐
│ Understand market│───▶│ Prepare business│◀───│ Decide extent of │
│   capability     │    │      case       │    │  supply to be    │
└──────────────────┘    └─────────────────┘    │    procured      │
                                 │              └──────────────────┘
                        ┌─────────────────┐
                        │ Decide procurement│
                        │     strategy     │
                        └─────────────────┘
                                 │
                        ┌─────────────────┐
                        │  Invite tenders │
                        └─────────────────┘
                                 │
                        ┌─────────────────┐
                        │ Evaluate & refine│
                        │     tenders     │
                        └─────────────────┘
                                 │
                        ┌─────────────────┐
                        │ Award contract &│
                        │     debrief     │
                        └─────────────────┘
                                 │
┌──────────────────┐    ┌─────────────────┐    ┌──────────────────┐
│ Review contract  │◀──▶│ Operate & manage│◀──▶│Monitor performance│
│ performance &    │    │     contract    │    │    & costs       │
│ provide feedback │    └─────────────────┘    └──────────────────┘
└──────────────────┘             │
                        ┌─────────────────┐
                        │ Check invoice & pay│
                        │    suppliers    │
                        └─────────────────┘
```
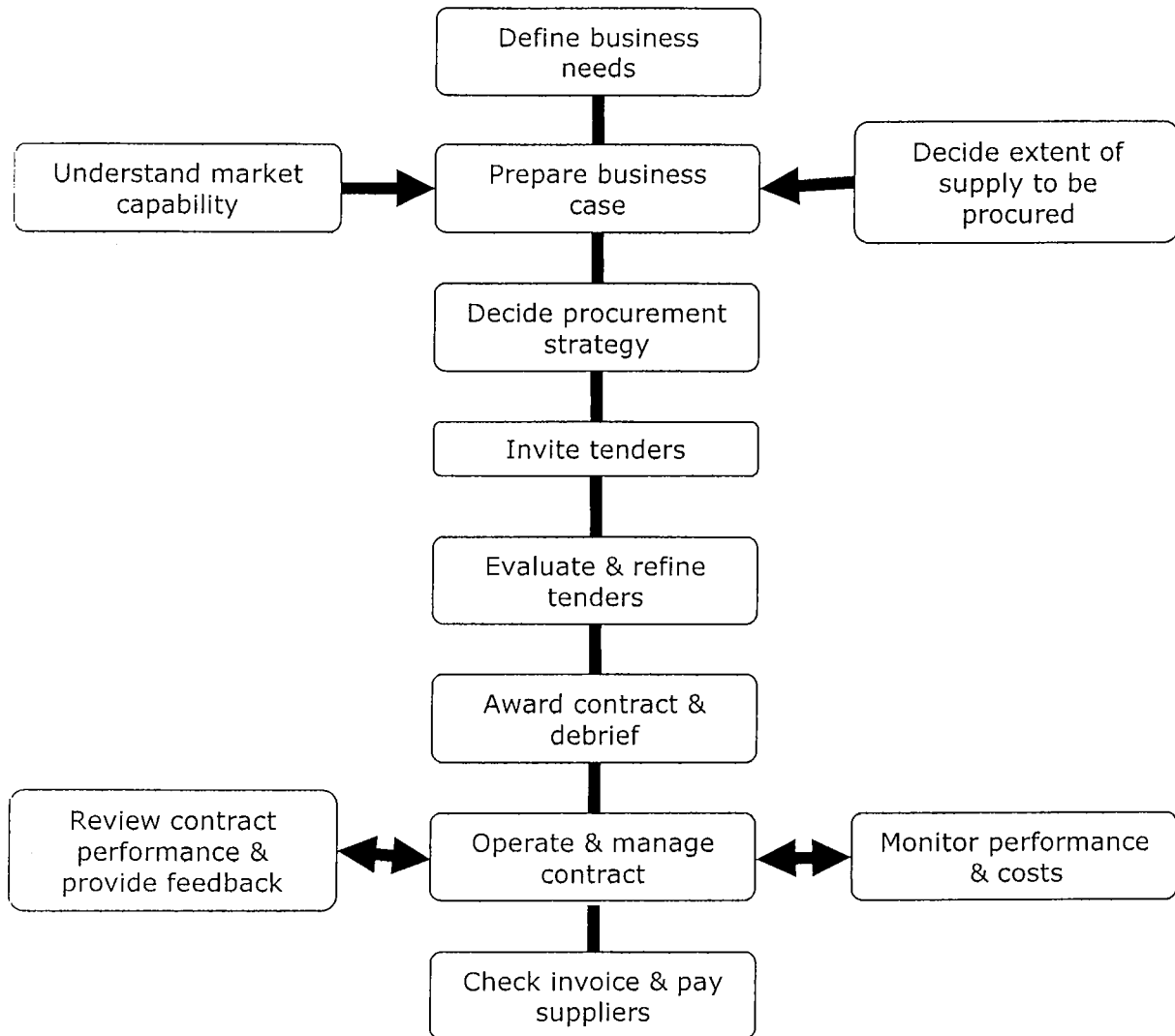
NOTE: The diagram identifies the main elements of the procurement process. They are not necessarily strictly sequential.